

## How to Host a VHDF Test

Any local dog club, breed club, hunting preserve, kennel, or individual can host a VHDF test. The test must be sanctioned by VHDF, and there is a set fee to cover the sanctioning, data entry, and judges travel expense. See [www.vhdf.org](http://www.vhdf.org) under the Testing tab for more details. The first sanction fee is waived. Most VHDF tests are hosted by local dog clubs, i.e. Saskatoon Gun Dog Club, or Central Washington Pointing dog club. Local clubs have several advantages because of experience with previous organized events, as well as club infrastructure including work groups, existing training grounds and club insurance. For more information on forming a local dog club, see the informational article How to Start a Not for Profit Club in the Articles section of the [www.vhdf.org](http://www.vhdf.org) website.

Steps for hosting as test:

1. First you should determine if you have the grounds and the manpower to host a VHDF test. For detailed information regarding the mechanics of hosting a test see the informational article How to Organize a VHDF Test in the Test Resource section of the [www.vhdf.org](http://www.vhdf.org) website.
2. Next select a date that will work best for your particular situation. When selecting a date, you should consider local weather, holidays, other local gun dog events, state and federal game laws, and other VHDF events.
3. You will need to select a Test Coordinator. The Test Coordinator is the primary liaison between your group and the VHDF. The Test Coordinator is responsible for overseeing the organization and operation of the entire test. The test coordinator may also take the test entries and respond to inquiries from interested participants.
4. The Test Coordinator should then fill out the Test Request form found on the VHDF website and send it to the VHDF Testing Director.

The VHDF Testing Director will add your test date to the calendar on the VHDF website; assign judges, order score books and notify VHDF Sponsors of your test date. You as test host may request judges on the test request form. The test director will accommodate your request if possible. VHDF Judges travel expenses are paid for by VHDF; however the host club is responsible for local transportation to and from the airport if necessary as well as providing meals for the weekend.